

# THE CITY OF HARTFORD

*An Equal Opportunity Employer*

## Announces an Employment Opportunity for



**POLICE CADET**

Salary Range

**\$424.00 - \$508.75**

### POSITION

Vacancies are in the Police Department. Under direct supervision, attends in-service and academic police training courses. Assists police officers and civilian personnel in the performance of a wide variety of functions. May operate a police vehicle on a non-emergency basis. Works 40 hours per week on a rotating schedule involving weekends and holidays for the purpose of learning the functions of the Police Department. Performs related work as required. Applicants must desire to become a sworn Police Officer at the age of 21.

### MINIMUM REQUIREMENTS

**AGE:** Must be at least 17 at the time of application, but must be 18 years old at the time of appointment and have his/her 20th birthday no earlier than February 1, 2005.

**EDUCATION:** High School Diploma or GED. **A COPY OF THE HIGH SCHOOL DIPLOMA OR GED CERTIFICATE MUST BE SUBMITTED WITH THE APPLICATION or no later than at the time of appointment.** Failure to obtain and submit a High School Diploma by the time of appointment will result in automatic disqualification and removal from the process.

**Drivers License:** Must possess or be eligible to obtain a valid State of Connecticut drivers' license within 45 days of appointment. Failure to obtain a State of Connecticut Driver's license within 45 days of appointment will result in termination.

**PHYSICAL CONDITION:** Must pass a thorough medical examination.

**VISION:** Without correction, not less than 20/100, in both eyes; with correction not less than 20/30 in both eyes.

**RESIDENCY: MUST BE A CITY OF HARTFORD RESIDENT AT THE TIME OF APPLICATION.**

**ALL EXPERIENCES AND QUALIFICATIONS WILL BE VERIFIED. A BACKGROUND INVESTIGATION WILL BE ADMINISTERED. FALSIFICATION OF ANY INFORMATION WILL AUTOMATICALLY DISQUALIFY YOU FROM FURTHER PARTICIPATION IN THE RECRUITMENT AND TESTING PROCESS. APPLICATIONS WILL NOT BE ACCEPTED WITHOUT THE REQUIRED DOCUMENTATION ATTACHED.**

### EXAMINATION

Open to all applicants who meet the above qualifications. The examination process consists of an oral test, a drug test, a background investigation which includes a physical and a psychological examination, an interview with the Chief of Police, and a working test/probationary period. All parts of the examination are designed to determine the ability of applicants to learn and perform the duties of Police Cadet in a multi-culturally diverse environment. Upon successful completion of the Cadet Program, candidates must pass a Police Officer written test before becoming Police Officers. This examination is subject to all Federal, State and Municipal laws, rules and regulations.

The Personnel Department provides reasonable accommodations to persons with disabilities in accordance with the American with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Personnel Department.

**MUST SUBMIT A COMPLETED CITY OF HARTFORD RESIDENCE FORM.**

**APPLICATIONS WILL BE ACCEPTED UNTIL WEDNESDAY, SEPTEMBER 15, 2004.**

Exam No. 2163  
Issued: 8/31/04

### **EMPLOYMENT BENEFITS:**

- Health Plan and Hospitalization
- Paid Vacations and Holidays
- Retirement Plan
- Group Life Insurance
- Sick Leave

Applications are obtained from and submitted to

### **DEPARTMENT OF PERSONNEL**

MUNICIPAL BUILDING  
550 MAIN STREET  
HARTFORD, CONNECTICUT 06103  
TELEPHONE (860) 543-8590

### **VETERAN'S PREFERENCE:**

Preferential Points may be given to Eligible Veterans. Check with the Personnel Department.

**CHANGE OF ADDRESS:** It is *your responsibility* to notify the Personnel Department of any Change of Address on your application.